

Opening Phases

(September 2020)

| | No restrictions | National restrictions & intervention | | | |
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| Tier | New normal | 1 | 2 | 3 | 4 |
| Secondary school & Sixth Form/College opening | The Academy is fully open Face coverings <i>should</i> be worn in corridors | The Academy is fully open Face coverings <i>should</i> be worn in corridors | The Academy is partially open with a rota system in place Students learn onsite or online Face coverings <i>should</i> be worn in corridors | The Academy is mostly closed Most students learn online Face coverings <i>should</i> be worn in corridors | The Academy is fully closed Face coverings <i>should</i> be worn in corridors |
| Primary schools & Childcare settings | Fully open | Fully open | Fully open | Fully open | Critical workers & vulnerable students only will attend full time |
| Students on site | All, apart from those self-isolating (due to symptoms or confirmed case of COVID-19) or shielding (with evidence from relevant doctor) | All, apart from those self-isolating (due to symptoms or confirmed case of COVID-19) or shielding (with evidence from relevant doctor) | All students will work online or onsite based on a rota to be advised by the DfE Critical workers & vulnerable students attend full time | Most students will learn online at home Critical workers & vulnerable students attend full time Some year groups may learn onsite guided by DfE advice | Most students will learn online at home Critical workers & vulnerable students only will attend full time |
| School day | School day runs as normal All students follow their timetable in school | School day runs as normal All students follow their timetable in school | All students follow their timetable Some days on timetable will be spent on site and others | All year groups follow their timetable Year group(s) onsite follow their timetable in school | Students follow their timetable at home and access online lessons |

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| | Any students self-isolating or shielding will follow online lessons | Any students self-isolating or shielding will follow online lessons | spent at home using online lessons | Year group(s) at home use online lessons Critical workers & vulnerable students will be supervised in school to follow timetable of online lessons | Critical workers & vulnerable students will be supervised in school to follow timetable of online lessons |
| Equipment | <p>Students will bring their own equipment for lessons</p> <p>Exercise books are kept with students at all times</p> <p>Feedback books remain in classrooms and are used in lessons and left untouched for 72 hours before marking</p> <p>Textbooks will not be used in lessons – relevant pages will either be copied and provided on paper or photographed & displayed on the board</p> <p>Where there are shared resources, risk assessments will be carried out to maintain health & safety</p> | <p>Students will bring their own equipment for lessons</p> <p>Exercise books are kept with students at all times</p> <p>Feedback books remain in classrooms and are used in lessons and left untouched for 72 hours before marking</p> <p>Textbooks will not be used in lessons – relevant pages will either be copied and provided on paper or photographed & displayed on the board</p> <p>Where there are shared resources, risk assessments will be carried out to maintain health & safety</p> | <p>Students will bring their own equipment for lessons</p> <p>Exercise books are kept with students at all times</p> <p>Feedback books remain in classrooms and are used in lessons and left untouched for 72 hours before marking OR Feedback work completed at home and submitted according to online instructions</p> <p>Textbooks will not be used in lessons – relevant pages will either be copied and provided on paper or photographed & displayed on the board</p> <p>Where there are shared resources, risk assessments will be carried out to maintain health & safety</p> | <p>Students will bring their own equipment for lessons</p> <p>Exercise books are kept with students at all times</p> <p>Feedback books remain in classrooms and are used in lessons and left untouched for 72 hours before marking OR Feedback work completed at home and submitted according to online instructions</p> <p>Textbooks will not be used in lessons – relevant pages will either be copied and provided on paper or photographed & displayed on the board</p> <p>Where there are shared resources, risk assessments will be carried out to maintain health & safety</p> | <p>Exercise books are kept with students at all times</p> <p>Feedback work completed at home and submitted according to online instructions</p> |
| Pastoral support | Daily tutor time, drop down days, 1:1 support from Heads of House/Year, Assistant Heads of House/Year and tutors | Daily tutor time, drop down days, 1:1 support from Heads of House/Year, Assistant Heads of House/Year and tutors | <p>In school: daily tutor time, drop down days, 1:1 support from Heads of House/Year, Assistant Heads of House/Year and tutors</p> <p>At home: weekly group tutor time, weekly 1:1 call home from tutor, online drop down</p> | <p>In school: daily tutor time, drop down days, 1:1 support from Heads of House/Year, Assistant Heads of House/Year and tutors</p> <p>At home: weekly group tutor time, weekly 1:1 call home from tutor, online drop down</p> | <p>Weekly group tutor time, weekly 1:1 call home from tutor, online drop down days, additional 1:1 support from pastoral team as needed. Online communications eg. DMA Dispatch</p> |

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| | | | days, additional 1:1 support from pastoral team as needed. Online communications eg. DMA Dispatch | days, additional 1:1 support from pastoral team as needed. Online communications eg. DMA Dispatch | |
| Extra Curricular | Full range of clubs, fully risk assessed | Full range of clubs, fully risk assessed | Selection of clubs offered in school (fully risk assessed) and online | Selection of clubs offered in school (fully risk assessed) and online | Online offer of extra curricular clubs |
| Social distancing measures | Tables face front in lessons; one way system through buildings; dedicated social spaces for year groups | Tables face front in lessons; one way system through buildings; dedicated social spaces for year groups | Tables face front in lessons; one way system through buildings; dedicated social spaces for year groups Fewer students on site to allow for further social distancing measures in classrooms and around the school site dependent on advice | Tables face front in lessons; one way system through buildings; dedicated social spaces for year groups Fewer students on site to allow for further social distancing measures in classrooms and around the school site dependent on advice | All students social distancing by remaining at home Critical worker & vulnerable student numbers onsite very low so enhanced social distancing possible |
| Hygiene | Hand sanitiser & tissues in every classroom Catch it, Bin it, Kill it promoted | Hand sanitiser & tissues in every classroom Catch it, Bin it, Kill it promoted | Hand sanitiser & tissues in every classroom Catch it, Bin it, Kill it promoted | Hand sanitiser & tissues in every classroom Catch it, Bin it, Kill it promoted | Hand sanitiser & tissues in every classroom Catch it, Bin it, Kill it promoted |
| Cleaning | Students clean own area at the end of each lesson Deep clean areas on rolling programme More cleaners on site during the day to maintain hygiene of high contact areas | Students clean own area at the end of each lesson Deep clean areas on rolling programme More cleaners on site during the day to maintain hygiene of high contact areas | Students clean own area at the end of each lesson Deep clean areas on rolling programme More cleaners on site during the day to maintain hygiene of high contact areas | Students clean own area at the end of each lesson Deep clean areas on rolling programme More cleaners on site during the day to maintain hygiene of high contact areas | Deep clean of all areas after lockdown instruction Daily cleaning of areas used by essential worker & vulnerable children Cleaners on site during the day to maintain hygiene of high contact areas |
| Parent / Community engagement events | Where possible, virtual versions of all events will be held This will be reviewed and face to face events offered if and when safe to do so | Where possible, virtual versions of all events will be held | Where possible, virtual versions of all events will be held | Where possible, virtual versions of all events will be held | Where possible, virtual versions of all events will be held |
| Visitors | No visitors will be permitted on site unless in exceptional circumstances as deemed by the Academy and always with | No visitors will be permitted on site unless in exceptional circumstances as deemed by the school and always with an | No visitors will be permitted on site unless in exceptional circumstances as deemed by the school and always with an | No visitors will be permitted on site unless in exceptional circumstances as deemed by the school and always with an | No visitors will be permitted on site unless in exceptional circumstances deemed by the school and always with an |

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| | an appointment to ensure safe practices are put in place | appointment to ensure safe practices are put in place | appointment to ensure safe practices are put in place | appointment to ensure safe practices are put in place | appointment to ensure safe practices are put in place |
| Canteen | The canteen is closed – all students eat a packed lunch. This is provided for those eligible for free school meals | The canteen is closed – all students eat a packed lunch. This is provided for those eligible for free school meals | The canteen is closed – all students eat a packed lunch. This is provided for those eligible for free school meals | The canteen is closed – all students eat a packed lunch. This is provided for those eligible for free school meals | The canteen is closed – all students eat a packed lunch. This is provided for those eligible for free school meals |